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SEP 1969

FILE Laining

MEMORANDUM FOR: Training Officer, Office of Communications

Training Officer, Office of Finance Training Officer, Office of Logistics

Training Officer, Office of Medical Services

Training Officer, Office of Personnel Training Officer, Office of Security Training Officer, Office of Training Training Officer, Support Services Staff

SUBJECT

: National Interdepartmental Seminar (See OTR Bulletin, March - April 1969)

1. The Support Directorate quota for the National Interdepartmental Seminar is four for each Seminar. The next two Seminars scheduled are as follows:

> 27 October - 14 November 1969 5 - 23 January 1970

- 2. NIS is a three-week course with the first two weeks being conducted in Arlington, Virginia and the third week being conducted in Charlottesville, Virginia. Form 136 (External Training Request) is required and the grade level is GS-14 and above.
- 3. May we have your nominations in this office for the October running by 1 October and the nominations for the January running in this office by 12 December.

Senior Training Utilicer Deputy Director for Support

25X1

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downgrading and declassification